ACML

DP ID 86100



ARYAMAN

CAPITAL MARKETS LIMITED

DEMAT ACCOUNT OPENING FORM

KRA REF NO.	
CKYC NO	
PAN NO.	
BENEFICIARY NAME	1 ST HOLDER
	2 ND HOLDER
	3 RD HOLDER
ACCOUNT OPEN DATE	
DEMAT A/C NO.	12086100

ACCOUNT OPENING INDEX

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Name of Stock Broker:	Aryaman Capital Markets Limited
Registered Office:	60, Khatau Building, Ground. Floor, Alkesh Dinesh Modi Marg, Fort, Mumbai – 400 001
Corporate Office:	718-A, P. J. Towers, Dalal Street, Fort, Mumbai – 400 001
Tel No.	022 – 2272 1104 / 05
Fax No.	022 – 2263 0434
Email Id:	aryacapm@gmail.com
Website	www.afsl.co.in/Acml
SEBI Registration No.	INZ000004739 (Stock Broking Registration) IN–DP–368-2018 (Depository Participant Registration)
Compliance Officer	Ms. Chaitali Pansari Tel No. 022 – 6216 6999 Fax: 022 – 2263 0434 Email Id: aryacapm.ig@gmail.com

In case not satisfied with the response, please contact the concerned exchange(s)/ Depository as under

Depository	Email Id	Tel No.
CDSL	complaints@cdslindia.com	022 - 22723333

[&]quot;You can also lodge your grievances with SEBI at http://scores.gov.in. For any queries, feedback or assistance, please contact SEBI office on Toll Free Helpline at 1800 22 7575 / 1800 266 7575".

N

Know Your Client (KYC) Application Form (For Non-Individuals Only)



Aryaman Capital Markets Limited Application No. :

Signature Date

Please fill in ENGLISH and in BLOCK LETTERS

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INSTRUCTIONS / CHECK LIST FOR FILLING KYC FORM

A. IMPORTANT POINTS:

- 1. Self attested copy of PAN card is mandatory for all clients.
- Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
- If any proof of identity or address is in a foreign language, then translation into English is required.
- Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- 5. If correspondence & permanent address are different, then proofs for both have to be submitted
- 6. Sole proprietor must make the application in his individual name & capacity.
- For non-residents and foreign nationals,(allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIOCard/OCICard and overseas address proof is mandatory.
- For foreign entities, CIN is optional; and in the absence of DIN no. for the directors, their passport copy should be given.
- In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- For opening an account with Depository participant or Mutual Fund, for amin or, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/Passport of Minor/Birth Certificate must be provided.
- 11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/military officers, senior executives of state owned corporations, important political party officials, etc.

B. Proof of Identity(POI): List of documents admissible as Proof of Identity:

- PAN card with photograph. This is a mandatory requirement for all applicants except those who are specifically exempt from obtaining PAN (listed in Section D).
- 2. Unique Identification Number (UID) (Aadhaar)/Passport/Voter ID card/Driving license.
- Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks.
- C. Proof of Address (POA): List of documents admissible as Proof of Address: (*Documents having an expiry date should be valid on the date of submission.)
 - 1. Passport/Voters Identity Card/Ration Card/Registered Lease or Sale Agreement of

- Residence/Driving License/Flat Maintenance bill/Insurance Copy.
- Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill Not more than 3 months old.
- 3. Bank Account Statement/Passbook Not more than 3 months old.
- Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
- Proof of address issued by any of the following: Bank Managers of Scheduled Commercial Banks/Scheduled Co-Operative Bank/Multinational Foreign Banks/Gazetted Officer/Notary public/Elected representatives to the Legislative Assembly/Parliament/Documents issued by any Govt. or Statutory Authority.
- Identity card/document with address, issued by any of the following: Central/State
 Government and its Departments, Statutory/Regulatory Authorities, Public Sector
 Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges
 affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council
 etc., to their Members.
- For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostiled or consularised) that gives the registered address should be taken.
- 8. The proof of address in the name of the spouse may be accepted.

D. Exemptions/clarifications to PAN

(*Sufficient documentary evidence in support of such claims to be collected.)

- In case of transactions undertaken on behalf of Central Government and/or State Governmentand by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
- 2. Investors residing in the state of Sikkim.
- 3. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
- 4. SIP of Mutual Funds upto Rs 50,000/- p.a.
- 5. In case of institutional clients, namely, FIIs, Mfs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State Industrial Development Corporations, Insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the original PAN card and provide duly certified copies of such verified PAN details to the intermediary.

E. List of people authorized to attest the documents:

- Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
- In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy/Consulate General in the country where the client resides are permitted to attest the documents.

F. In case of Non-Individuals, additional documents to be obtained from Non-individuals, over & above the POI & POA, as mentioned below:

Types of entity	Documentary requirements
Corporate	 Copy of the balance sheets for the last 2 financial years (to be submitted every year) Copy of latest share holding pattern including list of all those holding control, either directly or indirectly, in the company in terms of SEBI takeover Regulations, duly certified by the company secretary/Whole time director/MD(to be submitted every year) Photograph, POI, POA, PAN and DIN numbers of whole time directors/two directors in charge of day to day operations Photograph, POI, POA, PAN of individual promoters holding control — either directly or indirectly Copies of the Memorandum and Articles of Association and certificate of incorporation Copy of the Board Resolution for investment in securities market Authorised signatories list with specimen signatures
Partnership firm	 Copy of the balance sheets for the last 2 financial years (to be submitted every year) Certificate of registration (for registered partnership firms only) Copy of partnership deed Authorised signatories list with specimen signatures Photograph, POI, POA, PAN of Partners
Trust	 Copy of the balance sheets for the last 2 financial years (to be submitted every year) Certificate of registration (for registered trust only).Copy of Trust deed List of trustees certified by managing trustees/CA Photograph, POI, POA, PAN of Trustees
HUF	PAN of HUF Deed of declaration of HUF/List of coparceners Bank pass-book/bank statement in the name of HUF Photograph, POI, POA, PAN of Karta
Unincorporated Association or a body of individuals	 Proof of Existence/Constitution document Resolution of the managing body & Power of Attorney granted to transact business on its behalf Authorized signatories list with specimen signatures
Banks/Institutional Investors	 Copy of the constitution/registration or annual report/balance sheet for the last 2 financial years Authorized signatories list with specimen signatures
Foreign Institutional Investors (FII)	Copy of SEBI registration certificate Authorized signatories list with specimen signatures
Army/Government Bodies	Self-certification on letterhead Authorized signatories list with specimen signatures
Registered Society	 Copy of Registration Certificate under Societies Registration Act List of Managing Committee members Committee resolution for persons authorised to act as authorised signatories with specimen signatures True copy of Society Rules and Bye Laws certified by the Chairman/Secretary

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Name c	Name of Applicant				PAN of the Applicant	
Sr. No.	PAN	Name	DIN (For Directors) / Aadhaar Number (For Others)	Residential / Registered Address	Relationship with Applicant (i.e. promoters, whole time directors etc.)	Photograph
				UNITOWN		



Important Instructions: A) Fields marked with '*' are mandatory fields. F) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end. B) Tick '√' wherever applicable. G) List of two character ISO 3166 country codes is available at the end. C) Please fill the date in DD-MM-YYYY format. H) Please read section wise detailed guidelines / instructions at the end. D) Please fill the form in English and in BLOCK letters. I) For particular section update, please tick (\checkmark) in the box available before the section number and strike off the sections not required to be updated. E) KYC number of applicant is mandatory for update application. ☐ Update For office use only Application Type* □ New (To be filled by financial institution) KYC Number (Mandatory for KYC update request) ☐ 1. ENTITY DETAILS* (Please refer instruction A at the end) □ Name* (Please refer instruction B at the end) Entity Constitution Type* Date of Incorporation / Formation* Date of Commencement of Business Country of Incorporation / Formation* TIN or Equivalent Issuing Country Place of Incorporation / Formation* Form 60 furnished TIN / GST Registration Number 2. PROOF OF IDENTITY (Pol)* (Please refer instruction **B** at the end) Officially valid document(s) in respect of person authorised to transact Regn Certificate No. Certificate of Incorporation / Formation Registration Certificate Trust Deed ☐ Partnership Deed Memorandum and Articles of Association Resolution of Board / Managing Committee Power of attorney granted to its manager, officers or employees to transact on its behalf Activity Proof - 1 (For Sole Proprietorship Only) Activity Proof - 2 (For Sole Proprietorship Only) ☐ 3. ADDRESS* (Please see instruction **C** at the end) 3.1 Registered Office Address / Place of Business* Proof of Address* Certificate of Incorporation / Formation Registration Certificate Other Document Line 1* Line 2 City / Town / Village* Line 3 PIN / Post Code* State / U.T Code* ISO 3166 Country Code* District' 3.2 Local Address in India (If different from Above) Line 1* Line 2 Line 3 City / Town / Village? PIN / Post Code* State / U.T Code* District' ISO 3166 Country Code* 4. CONTACT DETAILS (All communications will be sent to Mobile number/ Email-ID provided" may be used) (Please refer instruction D at the end) Tel. (Off) FAX Email ID Mobile Mobile Email ID ☐ 5. NUMBER OF RELATED PERSONS (Please refer instruction E at the end)

'CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Legal Entity/ Other than Individuals

6. REMARKS (If any))																								
7. APPLICANT DECI	LARATION (Please refe	er Instruc	tion G a	at the e	end)																			
 I hereby declare that the undertake to inform you of a or misleading or misreprese 	any changes the	erein, immed	diately. In ca	ase any o	of the ab																				
or misleading or misrepresenting, I am aware that I may be held liable for it. I/we hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address.																									
Date: DD — MM -	YYY	7	Place:													Sig	gnature	/ Thu	mb Imp	oressi	on of A	uthorise	d Pen	son(s)	
8. ATTESTATION / F	OR OFFICE	USE ONL	Y																						
Documents Received																									
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Dear Sir (s),

We hereby declare the following details of karta and coparcener:

Name of the HUF	
PAN Number HUF	
Name of Karta	
PAN of Karta	
No of Members of the HUF	

Sr. No.	Name of the Members of HUF	Date of Birth	Relationship with Karta	Sex	Signature(Not required in case of Minor)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

Place:	
Data.	



Signature of Karta with Stamp

ADDITIONAL KYC FORM FOR OPENING A DEMAT ACCOUNT - FOR NON - INDIVIDUALS

ARYAMAN CAPITAL MARKETS LIMITED

Regd. office: 60, Khatau Building, Ground Floor, Alkesh Dinesh Modi Marg, Fort, Mumbai - 400 001 **Corporate Office:** 718 –A, P.J. Tower, Dalal Street, Fort, Mumbai – 400 001 **Tel No:** 022 – 2272 1104 / 05 **Investor Grievance mail-id:** aryacapm.ig@gmail.com

(To be filled by the Depository Participant)

Application	n No).								Date				
DP Interna	al Re	feren	ce N	ο.										
DP ID	1	2	0	8	6	1	0	0	Clie	ent ID				

(To be filled by the applicant in **BLOCK LETTERS** in English)

I/We request you to open a demat account in my/ our name as per following details:-

Holders Details

Sole / First Holder's Name	PAN UID UCC
	Exchange Name &ID
Second Holder's Name	PAN UID
Third Holder's Name	PAN
	UID

Name *	
*In case of F	Firms, Association of Persons (AOP), Partnership Firm, Unregistered Trust, etc., although the account is
opened in	the name of the natural persons, the name of the Firm, Association of Persons (AOP), Partnership Firm,
Unregister	ed Trust, etc., should be mentioned above.
•	

Type of Account (Please tick whichever is applicable)

(If Applicable)		(If Applicable)						
RBI Registration No.		SEBI Approval date						
(If Applicable)		(If Applicable)						
SEBI Registration No.		SEBI Registration date						
Nationality	☐ Indian	☐ Others(s	pecify)					
Sub – Status								
	□ CM	☐ CM ☐ Others(specify)						
Status	☐ Clearing House							
	□ OCB	□ FI						
	☐ Mutual Fund	☐ Trust						
	☐ Body Corporate	☐ Banks						

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	I/We instruct the DP to receive each and every credit in my / our account [Automatic Credit] (If not marked, the default option would be 'Yes') I/We would like to instruct the DP to accept all the pledge instructions in																	
I/We wo		truct th	e DP to other fu	accept erther	all t						□ Y			No				
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	uld like to shar	re the en	nail ID v	vith th	e RTA	1							[J Y	zes		No	
I/We wo	uld like to rece	eive the	Annual	Report	t 🖵 P	hysical					Во	th P	hysi	ical	and	Elec	troni	c
																		_
DP Charges	the applicable box. If not marked the default option would be in Physical) I/We authorize Aryaman Capital MarketsLimited to debit DP Charges (including Maintenance Charges) to my / our Trading Account.																	
Clearing	g Member Det	tails (To	o be fille	d by (CMs o	nly)												
	Stock Exchan	ge		•		•												
	CC / CH																	
Clearing	Member Id					Т	radi	ng m	embe	r ID								
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Any other			
information:			
SMS Alert Facility Refer to Terms & Conditions given as Annexure - 2.4	= ' · · · ·	re giving Power of Attorne you do not wish to avail of t	· · · · · · · · · · · · · · · · · · ·
Transactions Using Secured Texting Facility (TRUST). Refer to Terms and Conditions Annexure – 2.6	I wish to avail the TI Alert Facility. I have CDSL for the same. Yes No I/We wish to register mentioned BO ID register.	the following clearing	Mobile number registered for SM Terms and Conditions prescribed by member IDs under my/our belo
	Stock Exchange Name/ID	Clearing Member Name	Clearing Member ID (Optional)
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Clearing Member Account	the portfolio online. read the document of 'Rig ts) including the schedule	wiew his ISIN balances, to ghts and Obligation of BO es thereto and the terms &	-DP'(DP-CM agreement for BSE conditions and agree to abide by
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RIGHTS & OBLIGATIONS OF BENEFICIAL OWNER & DEPOSITORY PARTICIPANT

General Clause:

- 1. The Beneficial Owner and the Depository participant (DP) shall be bound by the provisions of the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996, Rules and Regulations of Securities and Exchange Board of India (SEBI), Circulars/Notifications/Guidelines issued there under, Bye Laws and Business Rules/Operating Instructions issued by the Depositories and relevant notifications of Government Authorities as may be in force from time to time.
- 2. The DP shall open/activate demat account of a beneficial owner in the depository system only after receipt of complete Account opening form, KYC and supporting documents as specified by SEBI from time to time.

Beneficial Owner information:

- 3. The DP shall maintain all the details of the beneficial owner(s) as mentioned in the account opening form, supporting documents submitted by them and/or any other information pertaining to the beneficial owner confidentially and shall not disclose the same to any person except as required by any statutory, legal or regulatory authority in this regard.
- 4. The Beneficial Owner shall immediately notify the DP in writing, if there is any change in details provided in the account opening form as submitted to the DP at the time of opening the demat account or furnished to the DP from time to time.

Fees/Charges/Tariff:

- 5. The Beneficial Owner shall pay such charges to the DP for the purpose of holding and transfer of securities in dematerialized form and for availing depository services as maybe agreed to from time to time between the DP and the Beneficial Owner as set out in the Tariff Sheet provided by the DP. It may be informed to the Beneficial Owner that "no charges are payable for opening of demat accounts"
- 6. In case of Basic Services Demat Accounts, the DP shall adhere to the charge structure as laid down under the relevant SEBI and/or Depository circulars/directions/notifications issued from time to time.
- 7. The DP shall not increase any charges/tariff agreed upon unless it has given a notice in writing of not less than thirty days to the Beneficial Owner regarding the same.

Dematerialization:

8. The Beneficial Owner shall have the right to get the securities, which have been admitted on the Depositories, dematerialized in the form and manner laid down under the Bye Laws, Business Rules and Operating Instructions of the depositories.

Separate Accounts:

- 9. The DP shall open separate accounts in the name of each of the beneficial owners and securities of each beneficial owner shall be segregated and shall not be mixed up with the securities of other beneficial owners and/or DP's own securities held in dematerialized form.
- 10. The DP shall not facilitate the Beneficial Owner to create or permit any pledge and /or hypothecation or any other interest or encumbrance over all or any of such securities submitted for dematerialization and/or held in demat account except in the form and manner prescribed in the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996 and Bye-Laws/Operating Instructions/Business Rules of the Depositories.

Transfer of Securities:

- 11. The DP shall effect transfer to and from the demat accounts of the Beneficial Owner only on the basis of an order, instruction, direction or mandate duly authorized by the Beneficial Owner and the DP shall maintain the original documents and the audit trail of such authorizations.
- 12. The Beneficial Owner reserves the right to give standing instructions with regard to the crediting of securities in his demat account and the DP shall act according to such instructions.
- 13. The stock broker / stock broker and depository participant shall not directly / indirectly compel the clients to execute Power of Attorney (PoA) or Demat Debit and Pledge Instruction (DDPI) or deny services to the client if the client refuses to execute PoA or DDPI.

Statement of account:

- 14. The DP shall provide statements of accounts to the beneficial owner in such form and manner and at such time as agreed with the Beneficial Owner and as specified by SEBI/depository in this regard.
- 15. However, if there is no transaction in the demat account, or if the balance has become Nil during the year, the DP shall send one physical statement of holding annually to such BOs and shall resume sending the transaction statement as and when there is a transaction in the account.
- 16. The DP may provide the services of issuing the statement of demat accounts in an electronic mode if the Beneficial Owner so desires. The DP will furnish to the Beneficial Owner the statement of demat accounts under its digital signature, as governed under the Information Technology Act, 2000. However, if the DP does not have the facility of providing the statement of demat account in the electronic mode, then the Participant shall be obliged to forward the statement of demat accounts in physical form.
- 17. In case of Basic Services Demat Accounts, the DP shall send the transaction statements as mandated by SEBI and/or Depository from time to time.

Manner of Closure of Demat account:

- 18. The DP shall have the right to close the demat account of the Beneficial Owner, for any reasons whatsoever, provided the DP has given a notice in writing of not less than thirty days to the Beneficial Owner as well as to the Depository. Similarly, the Beneficial Owner shall have the right to close his/her demat account held with the DP provided no charges are payable by him/her to the DP. In such an event, the Beneficial Owner shall specify whether the balances in their demat account should be transferred to another demat account of the Beneficial Owner held with another DP or to rematerialize the security balances held.
- 19. Based on the instructions of the Beneficial Owner, the DP shall initiate the procedure for transferring such security balances or rematerialize such security balances within a period of thirty days as per procedure specified from time to time by the depository. Provided further, closure of demat account shall not affect the rights, liabilities and obligations of either the Beneficial Owner or the DP and shall continue to bind the parties to their satisfactory completion.

Default in payment of charges:

- 20. In event of Beneficial Owner committing a default in the payment of any amount provided in Clause 5 & 6 within a period of thirty days from the date of demand, without prejudice to the right of the DP to close the demat account of the Beneficial Owner, the DP may charge interest at a rate as specified by the Depository from time to time for the period of such default.
- 21. In case the Beneficial Owner has failed to make the payment of any of the amounts as provided in Clause 5&6 specified above, the DP after giving two days' notice to the Beneficial Owner shall have the right to stop processing of instructions of the Beneficial Owner till such time he makes the payment along with interest, if any.

Liability of the Depository

- 22. As per Section 16 of Depositories Act, 1996,
 - 1. Without prejudice to the provisions of any other law for the time being in force, any loss caused to the beneficial owner due to the negligence of the depository or the participant, the depository shall indemnify such beneficial owner.
 - 2. Where the loss due to the negligence of the participant under Clause (1) above, is indemnified by the depository, the depository shall have the right to recover the same from such participant.

Freezing/ Defreezing of accounts:

- 23. The Beneficial Owner may exercise the right to freeze/defreeze his/her demat account maintained with the DP in accordance with the procedure and subject to the restrictions laid down under the Bye Laws and Business Rules/Operating Instructions.
- 24. The DP or the Depository shall have the right to freeze/defreeze the accounts of the BeneficialOwners on receipt of instructions received from any regulator or court or any statutory authority.

Redressal of Investor grievance:

25. The DP shall redress all grievances of the Beneficial Owner against the DP within a period of thirty days from the date of receipt of the complaint.

Authorized representative:

26. If the Beneficial Owner is a body corporate or a legal entity, it shall, along with the account opening form, furnish to the DP, a list of officials authorized by it, who shall represent and interact on its behalf with the Participant. Any change in such list including additions, deletions or alterations thereto shall be forthwith communicated to the Participant.

Law and Jurisdiction:

- 27. In addition to the specific rights set out in this document, the DP and the Beneficial owner shall be entitled to exercise any other rights which the DP or the Beneficial Owner may have under the Rules, Bye Laws and Regulations of the respective Depository in which the demat account is opened and circulars/notices issued there under or Rules and Regulations of SEBI.
- 28. The provisions of this document shall always be subject to Government notification, any rules, regulations, guidelines and circulars/ notices issued by SEBI and Rules, Regulations and Bye-laws of the relevant Depository, where the Beneficial Owner maintains his/ her account, that may be in force from time to time.
- 29. The Beneficial Owner and the DP shall abide by the arbitration and conciliation procedure prescribed under the Bye-laws of the depository and that such procedure shall be applicable to any disputes between the DP and the Beneficial Owner.
- 30. Words and expressions which are used in this document but which are not defined herein shall unless the context otherwise requires, have the same meanings as assigned thereto in the Rules, Bye-laws and Regulations and circulars/notices issued there under by the depository and /or SEBI.
- 31. Any changes in the rights and obligations which are specified by SEBI/Depositories shall also be brought to the notice of the clients at once.
- 32. If the rights and obligations of the parties hereto are altered by virtue of change in Rules and regulations of SEBI or Bye-laws, Rules and Regulations of the relevant Depository, where the Beneficial Owner maintains his/her account, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

TARIFF SHEET

ARYAMAN CAPITAL MARKETS LIMITED CDSL DP-ID: 86100

Schedule of Charges:

Statutory Charges at the time of Accounting Opening	Stamp Duty Rs. 500 (POA)				
Refundable Deposit	Rs. 1000/-				
Account Maintenance	Rs. 300/- p.a. (Individual A/c)				
Account Maintenance	Rs. 1000/- p.a. (Non Individual A/c)				
Demat	Rs. 5/- per certificate (min Rs. 30/-)				
Remat	0.03% (min Rs. 100/-)				
Debit Transaction to Clearing Members (
brokerage) pool accounts transferred for pay-in	0.01% (min Rs 10/-)*				
obligations using POA of DP/CM					
Debit transaction through internet using CDSL	0.01% (min Rs.10/-)*				
Easiest facility	0.0176 (IIIII RS.10/-)*				
Debit transaction using physical instruction slips	0.02% (min Rs. 20/-)*				
where target account is with DP ACML	0.0270 (IIIIII RS. 20/-)*				
All other debit transactions using physical instruction	0.05% (min Rs. 100/-)*				
slips	0.03 /0 (IIIII NS. 100/-)				
All pledge Transactions	0.03% (min Rs. 50/-)				
Lost DIS charges	Rs. 20/- per DIS slip (max Rs. 200/- per booklet)				
#GDGL GI					

^{*}CDSL Charges extra

I / We hereby give my / our consent for following type of Demat Account:

(please tick any one of the below)	Type of A/c
,	Regular Demat A/c
	Basic Services Demat A/c (BSDA) A/c

	First / Sole Holder or Guardian (in case of Minor)	Second Holder	Third Holder
Name			
Signatures	B	B	B

DECLARATION, INDEMNITY CUM UNDERTAKING FOR NAME OR SIGNATURE DISCREPANCY IN PAN CARD, BANK PROOF & ADDRESS PROOF – VOLUNTARY

To, Aryaman Capital Markets Limited 718A, 7 th Floor, P. J. Towers, Fort, Mumbai – 400 001								
Sir (s),								
Re: Declaration cum Indemnity for Name or Signature								
Please note my name is registered differently in PAN card, Bank, Address proof, demat account etc. I confirm that all the names given in these accounts belong to me only and request you to open Trade & demat account with you as per PAN Card. My PAN number isdo hereby affirm, declare and undertake as under:								
1. That my name as it appears on the Income Tax website is								
 2. That my name as it appears on my Pan Card is								
3. That my name as it appears on the Address proof is4. That my name as it appears on the Bank Proof is								
5. That I hereby request Aryaman Capital Markets Limited to maintain my name in Demat and								
Trading account as per the name appearing on the Income Tax website.6. With reference to my signature mismatch as per Pan Card number given above and the account opening form and other documents I have submitted herewith, I request you to record with yourselves my specimen signature as signed below.								
 That I promise and undertake to get my PAN card altered in accordance with my name or signature as appearing on the Income Tax website within 45 days from the date of signing this undertaking. Aryaman Capital Markets Limited may, at its sole discretion, terminate my trading and demat account in the event of me not getting my name altered within 45 days of signing this undertaking. That I further undertake to open a bank account in accordance with the name as appearing on the Income Tax website within one week from the date of signing this undertaking. 								
9. I further undertake that in case my name has been changed after approval from government authorities and notified in official gazette, I shall get the name change effected in PAN, Bank account etc. and furnish immediately to Aryaman Capital Markets Limited.								
10. That I further declare that I am responsible and I shall indemnify & keep indemnified Aryaman Capital Markets Limited, its directors, officers employees and agents from and against any and all losses, claims, liabilities, obligations, damages, deficiencies, judgments, actions, suits, proceedings arising out of or in relation to corporate benefits, IPO refund, Foreign Exchange Management Act (FEMA), share transfer, dematerialization of securities, rematerialization of securities, dividends, interest, etc., that may arise due to name or signature discrepancy or due to non compliance or any liability suffered or incurred or fastened on to Aryaman Capital Markets Limited due to Aryaman Capital Markets Limited accepting this Declaration-cum-undertaking and/or acting on this basis.								
That the contents of this declaration, Indemnity-cum-undertaking have been explained to me in vernacular and I have understood the same before signing it. That this declaration, Indemnity-cum-undertaking given by me to Aryaman Capital Markets Limited is by my absolute free will and without any coercion, undue influence, pressure, etc., and at present I am having sound health and mind.								
Place: Date:								

OPTION FORM FOR	RISSUE	OF DIS BOOKLET – VO	LUNTARY						
To, Aryaman Capital Markets Limited 718A, 7 th Floor, P. J. Towers, Fort, Mumbai – 400 001									
Sir (s),									
Re: Option Form for Issue of DIS Booklet I / We hereby state that: [Select one of the options given below]									
□ OPTION 1:									
I / We require you to issue Delivery Instruction Slip (DIS) booklet to me / us immediately on opening my / our CDSL account though I / we have issued a Power of Attorney (POA) / executed PMS agreement in favour of / with									
First/Sole Holder Guardian (in case of I		Second Holder	Third Holder						
Name (s)									
Signatures &									
		OR							
□ OPTION 2:									
I / We do not require the Delivery Instruction Slip (DIS) for the time being, since I / We have issued a POA / executed PMS agreement in favour of / with									
First/Sole Holder Guardian (in case of I		Second Holder	Third Holder						
Name (s)	VIIIIOI)								
Signatures &									
Acknowledgement Receipt									
Application No.: Date:									
We hereby acknowledge the receipt of the option form for issue / non issue of DIS booklet Form:									
Name of the Sole / First Holder									
Name of Second Holder									
Name of Third Holder									

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Depository Participant Seal and Signature

FATCA DECLARATION – ENTITIES **PART-A** NAME: PAN: **PLACE OF INCORPORATION: COUNTRY OF INCORPORATION: Any other Information:** Foreign Exchange / Money Changer Services IS THE ENTITY Gaming / Gambling / INVOLVED IN / **Lottery Services** PROVIDING ANY OF THE FOLLOWING Money Laundering / **SERVICES:** Pawning POLITICAL EXPOSED PERSON (PEP) Related to PEP Yes Not Applicable *If PAN is not available, please specify Folio No Is your Country of Tax Residency other than India: YES NO If 'YES', please specify the details of all countries where you hold tax residency and its Tax residency and its Tax Identification Number & type Tax Payer Identification Number Country of Tax Residency # Sr. No **Identification Type** / Functional Equivalent In case the Entity's Country of Incorporation / Tax Residence is US but Entity is not a Specified US person, mention Entity's exemption code here _ PART-B [to be filled by Financial Institutions or Direct Reporting NFFEs] **GIIN (Global Intermediary Identification Number):** We are a Financial Institution / Note: If you do not have a GIIN but you are sponsored by another entity, **FFI** please provide your sponsor's GIIN above and indicate your sponsor's name Name of the sponsoring entity: Direct Reporting **GIIN not available** (tick any one) NFFE ☐ Applied for ☐ Not required to apply for –specify sub - category ☐e Not obtained - Non -participating FFI Part C [Fill any one as applicable to be filled by NFEs other than Direct Reporting NFFEs] Is the entity is a listed company Yes (Please specify the name of the Stock Exchange (s) 1 [whose shares are regularly traded on where it is traded regularly) a recognized stock exchange]

		1
2	Is the entity a Related Entity of a listed company [whose shares are regularly traded on a recognized stock exchange]	Yes (Please specify the name of the listed company, name of the Stock Exchange(s) where it is traded regularly) Name of the listed company: Name of Stock Exchange:
3	Is the entity an Active NFE?	Yes -Nature of business Please specify sub -category of Active N
4	If the entity a Passive NFE	Yes -Nature of business Also submit UBO Form [provided separately]
	Γ	DECLARATION:

I acknowledge and confirm that the information provided above is true and correct to the best of my knowledge and belief. In case any of the above specified information is found to be false or untrue or misleading or misrepresenting, I/ am aware that I may liable for it. I hereby authorize Aryaman Capital Markets Limited to disclose, share, rely, remit in any form, mode or manner, all / any of the information provided by me, including all changes, updates to such information as and when provided by me to Aryaman Capital Markets Limited and its group companies ('the Authorized Parties') or any Indian or foreign governmental or statutory or judicial authorities / agencies including but not limited to the Financial Intelligence Unit-India (FIU-IND), the tax / revenue authorities in India or outside India wherever it is legally required and other investigation agencies without any obligation of advising me of the same. Further, I authorize to share the given information to other SEBI Registered Intermediaries/or any regulated intermediaries registered with SEBI / RBI / IRDA / PFRDA to facilitate single submission / update & for other relevant purposes. I also undertake to keep you informed in writing about any changes / modification to the above information in future and also undertake to provide any other additional information as may be required at your end or by domestic or overseas regulators/ tax authorities. I/We authorize Aryaman Capital Markets Limited to provide relevant information to upstream payors to enable withholding to occur and pay out any sums from my account or close or suspend my account(s) without any obligation of advising me of the same.

Place: Date:

B	Authorised Signatory	
	Authorised Signatory	
ZQ.		
	Authorised Signatory	
	<u> </u>	
B		
-	Authorised Signatory	

FINANCIAL STATUS

The information is sought under the Prevention of Money Laundering Act, 2002, the rules notified there under and SEBI and Exchange Guidelines issued on Anti Money Laundering:

A. ANNUAL INCOME (L. 1st Year:	ast 3 years from the date of the	opening of this account)			
upto Rs. 1 lac	Rs. 1 lac to Rs. 2 lacs	Rs. 2 lacs to Rs. 5 lacs			
☐ Rs.5 lacs to Rs.10 lacs	Rs.10 lacs to Rs. 25 lacs	Rs. 25 lacs to Rs. 50 lacs			
Rs.50 lacs to Rs.1 crore	Rs. 1 Crore to Rs. 5 crore	☐ Above Rs. 5 Crore			
2 nd Year		- P 21 + P 51			
upto Rs. 1 lac	☐ Rs. 1 lac to Rs. 2 lacs	Rs. 2 lacs to Rs. 5 lacs			
Rs.5 lacs to Rs.10 lacs	Rs.10 lacs to Rs. 25 lacs	Rs. 25 lacs to Rs. 50 lacs			
Rs.50 lacs to Rs.1 crore	Rs. 1 Crore to Rs. 5 crore	Above Rs. 5 Crore			
3 rd Year					
upto Rs. 1 lac	☐ Rs. 1 lac to Rs. 2 lacs	Rs. 2 lacs to Rs. 5 lacs			
☐ Rs.5 lacs to Rs.10 lacs	☐ Rs.10 lacs to Rs. 25 lacs	Rs. 25 lacs to Rs. 50 lacs			
Rs.50 lacs to Rs.1 crore	Rs. 1 Crore to Rs. 5 crore	☐ Above Rs. 5 Crore			
	S (as on the date of account ope				
upto Rs. 1 lac	☐ Rs. 1 lac to Rs. 2 lacs	Rs. 2 lacs to Rs. 5 lacs			
☐ Rs.5 lacs to Rs.10 lacs	☐ Rs.10 lacs to Rs. 25 lacs	Rs. 25 lacs to Rs. 50 lacs			
Rs.50 lacs to Rs.1 crore	Rs. 1 Crore to Rs. 5 crore	Rs. 5 Crore to Rs. 25 Crore			
☐ Above Rs. 25 crore					
Please tick mark the addi	itional applicable category to	o you			
Non resident client High net-worth client (having annual income + networth of more than `1 crore) Trust, Charities, NGOs and organizations receiving donations, Company having close family shareholdings or beneficial ownership Civil Servant or family member or close relative of civil servant Bureaucrat or family member or close relative of bureaucrat Current or Former MP or MLA or MLC or their family member or close relative Politician or their family member or close relative Current or Former Head of State or of Governments or their family member or close relative Senior government/judicial/ military officers or their family member or close relative Senior executives of state-owned corporations or their family member or close relative Companies offering foreign exchange offerings None of the above					
I hereby further confirm/undertake that the investments/trading done in securities market are from my own/borrowed sources of funds and I confirm that the funds utilized for trading activity by me is in compliance with the rules, regulations and guidelines stipulated under PMLA.					
Place: Date:					

	SELF DECLARATION OF I	NCOME AND NETWORTH	
I,	havi	ng PAN:	Resident of
do here	eby solemnly affirm and declares as under:		
a)	My annual income is	Rs	(Source of
	Income).		
b) c)	My DP holding as on the date is attached herev		is Rs.
own/bo	reby further confirm/undertake that the investrorrowed sources of funds and we confirm that ance with the rules, regulations and guidelines stry that the above information given by me is true.	t the funds utilized for trading a	
Place: Date:		A	

ACKNOWLEDGEMENT OF RECEIPT OF COPY OF DEMAT ACCOUNT OPENING FORM

To,	
Aryaman Capital Markets Ltd	
Sir(s),	
	Re: Acknowledgement
· · · · · · · · · · · · · · · · · · ·	, ,
Σ	
(Client Sign)	
Date:	



These additional clause(s)/ documentation(s) are voluntary and at the discretion of the stock broker/ trading member and the client. The same are required in order to ensure running on a day to day basis between the stock broker/ trading member and the client. The client need not execute this document if he/she does not wish to. The client has the right to terminate the document. Any such clause introduced shall stand null and void if they dilute the responsibility of the stock broker or is in conflict with any of the clauses in the mandatory documents, Rules, Bye-laws, Regulations, Notices, Guidelines and Circulars issued by SEBI and the stock exchanges from time to time.

To,
BCB Brokerage Private Limited
1207/A P J Towers, Dalal Street, Fort, Mumbai 400 001 - bbplmumbai@bcbbrokerage.com

Demat Debit and Pledge Instruction – VOLUNTARY

(Per SEBI circular SEBI/HO/MIRSD/DoP/P/CIR/2022/44 dated 04-April-2022 and SEBI/HO/MIRSD-PoD-1/P/CIR/2022/137 dated 06-Oct-2022 as amended)

	1/1/ 01102022/10/		<u>us umonuou)</u>
BO Account Number			
	Signature(s) BO 1	Signature(s) BO 2 (if any)	Signature(s) BO 3 (if any)
1. Transfer of securities held in the beneficial owner accounts of the client towards Stock Exchange related deliveries/ settlement obligations arising out of trades executed by clients on the Stock Exchange through the same stockbroker	t ->	->	->
2. Pledging / re-pledging of securities in favour of trading member (TM) / clearing member (CM) for the purpose of meeting margin requirements of the clients in connection with the trades executed by the clients on the Stock Exchange	; ; .>	->	->
3. Mutual Fund transactions being executed on Stock Exchange order entry platforms	->	->	->
4. Tendering shares in open offers through Stock Exchange platforms BO Name	->	->	->

Place:

Date:

Annexure - Recipient account/s

(Per CDSL Communiqué ref. CDSL/OPS/DP/SYSTM/2022/332 dated 14-June-2022 as amended) (Latest updated list available on website of BCB Brokerage Private Limited www.bcbbrokerage.com)

- 1. 12010400 00000241 CDSL Principal A/c
- 2. 12010400 00000256 CDSL Pool A/c
- 3. 12010400 00013717 CDSL Pool A/c
- 4. 12010400 00055686 CDSL Client Securities Margin Pledge A/c
- 5. 12010400 00056204 CDSL Client Securities Margin Funding A/c
- 6. 12010400 00056219 CDSL Client Securities Margin Pledge A/c
- 7. IN300652 10326058 NSDL Pool A/c (CM BP ID IN657545)
- 8. IN300652 10326066 NSDL Pool A/c (CM BP ID IN657971)
- 9. IN300652 10326520 NSDL Client Securities Margin Pledge A/c
- 10. 11000010 00012526 CDSL Early Pay-In A/c

Terms And Conditions-cum-Registration / Modification Form for receiving SMS Alerts from CDSL [SMS Alerts will be sent by CDSL to BOs for all debits]

Definitions:

In these Terms and Conditions the terms shall have following meaning unless indicated otherwise:

- 1. "Depository" means Central Depository Services (India) Limited a company incorporated in India under the Companies Act 1956 and having its registered office at 17th Floor, P.J. Towers, Dalal Street, Fort, Mumbai 400001 and all its branch offices and includes its successors and assigns.
- 2. 'DP' means Depository Participant of CDSL. The term covers all types of DPs who are allowed to open demat accounts for investors.
- 3. 'BO' means an entity that has opened a demat account with the depository. The term covers all types of demat accounts, which can be opened with a depository as specified by the depository from time to time.
- 4. SMS means "Short Messaging Service"
- 5. "Alerts" means a customized SMS sent to the BO over the said mobile phone number.
- 6. "Service Provider" means a cellular service provider(s) with whom the depository has entered / will be entering into an arrangement for providing the SMS alerts to the RO.
- 7. "Service" means the service of providing SMS alerts to the BO on best effort basis as per these terms and conditions.

Availability:

- 1. The service will be provided to the BO at his / her request and at the discretion of the depository. The service will be available to those accountholders who have provided their mobile numbers to the depository through their DP. The services may be discontinued for a specific period / indefinite period, with or without issuing any prior notice for the purpose of security reasons or system maintenance or for such other reasons as may be warranted. The depository may also discontinue the service at any time without giving prior notice for any reason whatsoever.
- 2. The service is currently available to the BOs who are residing in India.
- 3. The alerts will be provided to the BOs only if they remain within the range of the service provider's service area or within the range forming part of the roaming network of the service provider.
- 4. In case of joint accounts and non-individual accounts the service will be available, only to one mobile number i.e. to the mobile number as submitted at the time of registration / modification.
- 5. The BO is responsible for promptly intimating to the depository in the prescribed manner any change in mobile number, or loss of handset, on which the BO wants to receive the alerts from the depository. In case of change in mobile number not intimated to the depository, the SMS alerts will continue to be sent to the last registered mobile phone number. The BO agrees to indemnify the depository for any loss or damage suffered by it on account of SMS alerts sent on such mobile number.

Receiving Alerts:

- 1. The depository shall send the alerts to the mobile phone number provided by the BO while registering for the service or to any such number replaced and informed by the BO from time to time. Upon such registration / change, the depository shall make every effort to update the change in mobile number within a reasonable period of time. The depository shall not be responsible for any event of delay or loss of message in this regard.
- 2. The BO acknowledges that the alerts will be received only if the mobile phone is in 'ON' and in a mode to receive the SMS. If the mobile phone is in 'Off" mode i.e. unable to receive the alerts then the BO may not get / get after delay any alerts sent during such period.
- 3. The BO also acknowledges that the readability, accuracy and timeliness of providing the service depend on many factors including the infrastructure, connectivity of the service provider. The depository shall not be responsible for any non-delivery, delayed delivery or distortion of the alert in any way whatsoever.
- 4. The BO further acknowledges that the service provided to him is an additional facility provided for his convenience and is susceptible to error, omission and/ or inaccuracy. In case the BO observes any error in the information provided in the alert, the BO shall inform the depository and/ or the DP immediately in writing and the depository will make best possible efforts to rectify the error as early as possible. The BO shall not hold the depository liable for any loss, damages, etc. that may be incurred/ suffered by the BO on account of opting to avail SMS alerts facility.
- 5. The BO authorizes the depository to send any message such as promotional, greeting or any other message that the depository may consider appropriate, to the BO. The BO agrees to an ongoing confirmation for use of name, email address and mobile number for marketing offers between CDSL and any other entity.
- 6. The BO agrees to inform the depository and DP in writing of any unauthorized debit to his BO account/ unauthorized transfer of securities from his BO account, immediately, which may come to his knowledge on receiving SMS alerts. The BO may send an email to CDSL at complaints@cdslindia.com. The BO is advised not to inform the service provider about any such unauthorized debit to/ transfer of securities from his BO account by sending a SMS back to the service provider as there is no reverse communication between the service provider and the depository.
- 7. The information sent as an alert on the mobile phone number shall be deemed to have been received by the BO and the depository shall not be under any obligation to confirm the authenticity of the person(s) receiving the alert.
- 8. The depository will make best efforts to provide the service. The BO cannot hold the depository liable for non-availability of the service in any manner whatsoever
- 9. If the BO finds that the information such as mobile number etc., has been changed with out proper authorization, the BO should immediately inform the DP in writing.

Fees:

Depository reserves the right to charge such fees from time to time as it deems fit for providing this service to the BO.

Disclaimer:

The depository shall make reasonable efforts to ensure that the BO's personal information is kept confidential. The depository does not warranty the confidentiality or security of the SMS alerts transmitted through a service provider. Further, the depository makes no warranty or representation of any kind in relation to the system and the network or their function or their performance or for any loss or damage whenever and howsoever suffered or incurred by the BO or by any person resulting from or in connection with availing of SMS alerts facility. The Depository gives no warranty with respect to the quality of the service provided by the service provider. The Depository will not be liable for any unauthorized use or access to the information and/ or SMS alert sent on the mobile phone number of the BO or for fraudulent, duplicate or erroneous use/ misuse of such information by any third person.

Liability and Indemnity:

The Depository shall not be liable for any breach of confidentiality by the service provider or by any third person due to unauthorized access to the information meant for the BO. In consideration of the depository providing the service, the BO agrees to indemnify and keep safe, harmless and indemnified the depository and its officials from any damages, claims, demands, proceedings, loss, cost, charges and expenses whatsoever which a depository may at any time incur, sustain, suffer or be put to as a consequence of or arising out of interference with or misuse, improper or fraudulent use of the service by the BO.

Amendments:

The depository may amend the terms and conditions at any time with or without giving any prior notice to the BOs. Any such amendments shall be binding on the BOs who are already registered as user of this service.

Governing Law and Jurisdiction:

Providing the Service as outlined above shall be governed by the laws of India and will be subject to the exclusive jurisdiction of the courts in Mumbai.

I/We wish to avail the SMS Alerts facility provided by the depository on my/our mobile number provided in the registration form subject to the terms and conditions mentioned below. I/ We consent to CDSL providing to the service provider such information pertaining to account/transactions in my/our account as is necessary for the purposes of generating SMS Alerts by service provider, to be sent to the said mobile number.

I/We have read and understood the terms and conditions mentioned above and agree to abide by them and any amendments thereto made by the depository from time to time. I/ we further undertake to pay fee/ charges as may be levied by the depository from time to time.

I / We further understand that the SMS alerts would be sent for a maximum four ISINs at a time. If more than four debits take place, the BOs would be required to take up the matter with their DP.

I/We am/ are aware that mere acceptance of the registration form does not imply in any way that the request has been accepted by the depository for providing the service.

I/We provide the following information for the purpose of **REGISTRATION / MODIFICATION** (Please cancel out what is not applicable). BOID (Please write your 8 digit DPID) (Please write your 8 digit Client ID) Sole / First Holder's Name Second Holder's Name Third Holder's Name Mobile Number on which +91 messages are to be sent (Please write only the mobile number without prefixing country code or zero) The mobile number is registered in the name of: _ Email ID: _ (Please write only ONE valid email ID on which communication; if any, is to be sent) Signatures Sole / First Holder Second holder Third Holder

Place:

Date:

Account	t Details Addit	tion /	Modification	n / De	eleti	on R	eque	est F	orm	<u>1</u>
	Deposit	tory F	Participant N	ame ,	/ Ad	dres	5			
Application No	0.		Date							
Please fill all	the details in B	lock L	etters in Englis							
טו זט	1 2 0 0 0	0 1	o o cheric	ו טו						
Account Ho	lder's Details									
Name of First	/Sole Holder									
Nameof Secon	nd Holder									
Name of Third	d Holder									
•	t you to make unt in your reco		ollowing additi	ons /	mod	ificati	ons ,	/ del	etio	ns to
Details (PI. specify change of address, bank details, telephone number etc.)	Modification /		Existing Details				New	v Detail	ls	
Attach an An	nexure (with si	gnatu	re(s)) if the sp	ace al	oove	is fo	und i	nsuff	icier	nt.
	First/Sole Hol	der	Second F	lolder			Th	ird H	olde	er
Name										
Signature										
=======	=======	===:	Depository I ==(PleaseTearH		_					

Acknowledgement Receipt

Received Account Details Addition / Modification / Deletions request as per details given below :

Application				Date	D	D	М	М	Υ	Υ	Υ	Υ
No.												
DP ID				Clie	nt IC)						
Name of the So	ole /	First										
Holder												
Name of Seco	ond	joint										
Holder												
Name of Third jo	int Ho	older										

Depository Participant Seal and Signature

ACKNOWLEDGEMENT OF RECEIPT OF COPY OF DEMAT ACCOUNT OPENING FORM

10,	
Aryaman Capital Markets Ltd	
Sir(s),	
I/We,	, have
opened demat account in your dp and I/we confirm that I/we have received the welcome letter sallotted to me along with a copy of client master / executed client registration documents viz. form/KYC, Rights & Obligations, and copy of Investor Charter Beneficial Owner & Deposite	stating my client Id Client registration
I/We look forward to a mutually beneficial relationship with you.	
\sum	
(Client Sign)	
Date:	



Investor Charter of Depository Participant CDSL DPID- 12086100

1. Vision

Towards making Indian Securities Market – Transparent, Efficient, & Investor friendly by providing safe, reliable, transparent and trusted record keeping platform for investors to hold and transfer securities in dematerialized form.

2. Mission

- To hold securities of investors in dematerialised form and facilitate its transfer, while ensuring safekeeping of securities and protecting interest of investors.
- To provide timely and accurate information to investors with regard to their holding and transfer of securities held by them.
- To provide the highest standards of investor education, investor awareness and timely services so as to enhance Investor Protection and create awareness about Investor Rights.

3. Details of business transacted by the Depository and Depository Participant (DP)

A Depository is an organization which holds securities of investors in electronic form. Depositories provide services to various market participants – Exchanges, Clearing Corporations, Depository Participants (DPs), Issuers and Investors in both primary as well as secondary markets. The depository carries out its activities through its agents which are known as Depository Participants (DP). Details available on the link: CDSL: https://www.cdslindia.com/DP/dplist.aspx

4. <u>Description of services provided by the Depository through Depository Participants (DP) to investors</u>

(1) Basic Services

Sr. No.	Brief about the Activity / Service	Expected Timelines for processing by the DP after receipt of proper documents
1	Dematerialization of securities	7 days
2	Rematerialization of securities	7 days
3	Mutual Fund Conversion / Destatementization	5 days
4	Re-conversion / Restatementisation of Mutual fund units	7 days
5	Transmission of securities	7 days
6	Registering pledge request	15 days
7	Closure of demat account	30 days



8	Settlement Instruction	Depositories to accept physical
		DIS for pay-in of securities upto 4
		p.m. and DIS in electronic form
		upto 6 p.m. on T+1 day

(2) Depositories provide special services like pledge, hypothecation, internet based services etc. in addition to their core services and these include:

Sr. No.	Type of Activity /Service	Brief about the Activity / Service		
1	Value Added Services	Depositories also provide value added services such as: a. Basic Services Demat Account (BSDA)¹ b. Transposition cum dematerialization² c. Linkages with Clearing System³ d. Distribution of cash and non-cash corporate benefits (Bonus, Rights, IPOs etc.), stock lending, demat of NSC / KVP, demat of warehouse receipts etc.		
2	Consolidated Account statement (CAS)	CAS is issued 10 days from the end of the month (if there were transactions in the previous month) or half yearly (if no transactions).		
3	Digitalization of services provided by the depositories	Depositories offer below technology solutions and e-facilities to their demat account holders through DPs: a. E-account opening ⁴ b. Online instructions for execution ⁵ c. e-DIS / Demat Gateway ⁶ d. e-CAS facility ⁷ e. Miscellaneous services ⁸		

5. <u>Details of Grievance Redressal Mechanism</u>

(1) The Process of investor grievance redressal

1.	Investor	Investor can lodge complaint/ grievance against the Depository/DP		
	Complaint/	in the following ways:		
	Grievances			
		a. Electronic mode –		
		(i) SCORES (a web based centralized grievance redressal system of SEBI) https://www.scores.gov.in/scores/Welcome.html		
		(ii) Respective Depository's web portal dedicated for the filing of compliant for CDSL: https://www.cdslindia.com/Footer/grievances.		



		(iii) Emails to designated email IDs of Depository for CDSL: complaints@cdslindia.com aspx The complaints/ grievances lodged directly with the Depository shall be resolved within 30 days.	
		b. Offline mode [details of link to the form to be provided by DPs]	
2. Investor Grievance If no amicable resolution is arrived, the		If no amicable resolution is arrived, then the Investor has the option	
	Redressal	to refer the complaint/ grievance to the Grievance Redressal	
	Committee of	Committee (GRC) of the Depository. Upon receipt of reference, the	
	Depository	GRC will endeavor to resolve the complaint/ grievance by hearing	
		the parties, and examining the necessary information and	
		documents.	
3.	Arbitration	The Investor may also avail the arbitration mechanism set out in the	
proceedings Byelaws and Business Rules/Operating		Byelaws and Business Rules/Operating Instructions of the	
		Depository in relation to any grievance, or dispute relating to	
		depository services. The arbitration reference shall be concluded by	
		way of issue of an arbitral award within 4 months from the date of	
		appointment of arbitrator(s).	

(2) For the Multi-level complaint resolution mechanism available at the Depositories.

6. Guidance pertaining to special circumstances related to market activities: Termination of the Depository Participant

Sr. No.	Type of special circumstances	Timelines for the Activity/ Service
1	 Depositories to terminate the participation in case a participant no longer meets the eligibility criteria and/or any other grounds as mentioned in the bye laws like suspension of trading member by the Stock Exchanges. Participant surrenders the participation by its own wish. 	Client will have a right to transfer all its securities to any other Participant of its choice without any charges for the transfer within 30 days from the date of intimation by way of letter/email.

- 7. Dos and Don'ts for Investors please refer to this link Dos and Don'ts for Investor
- **8.** Rights of investors, please refer to this link Rights of investors
- **9.** Responsibilities of Investors Responsibilities of Investors